

## **JOINING HANDS MISSION –VOLUNTEER DRIVER JOB DESCRIPTION**

**Purpose:** Joining Hands Mission UMC needs your help providing transportation to a diverse group of local residents to appointments, school, counseling and more.

When times are tough, one of the hardest things is to get to places that can help. Public transportation isn't always an option. Many can fall through the cracks just because they can't get a ride. Through volunteers we can keep this a simple low budget ministry moving forward. Our drivers allow us to help those in need and continue to serve the community one individual at a time.

### **Key Responsibilities:**

- Provide round-trip transportation to appointments
- Call passenger before a trip to introduce yourself and verify ride time
- Be punctual and dependable in picking up clients at the scheduled time
- Report any problem stemming from a transportation assignment
- Report any health, safety or well-being concerns regarding passengers
- Call immediately if unable to keep an assigned ride request
- Inform the office of changes in your availability and when you will be out of town.

### **Other Specifics:**

- All rides are coordinated through Joining Hands Mission UMC
- Drivers do not lift passengers or transport wheelchairs
- Drivers have the right to refuse any assignment

### **Qualifications:**

- Understand and support Joining Hand's mission and programs
- Have a valid driver's license and safe driving record
- Have a general knowledge of west Pasco County
- Understand the limitations experienced by some clients, such as mobility and hearing/vision loss
- Interact with diverse populations
- Be patient and courteous under all types of circumstances, and maintain a warm, helpful and friendly attitude
- Balance concern for clients with appropriate boundaries
- Be reliable and work independently

### **Time Commitment:**

The frequency of rides is up to the driver and their availability

### **Reports to:**

Transportation Coordinator

**Orientation and Training:**

Training for this position will be provided. You will be given a clear understanding of the procedures and ongoing support. The Transportation coordinator and staff will always be available for questions and assistance.

**Every ride is a story.** The drivers understand that, and they make the effort to connect with the riders, offering encouragement and praying with them if they so desire.

Our office is located at 3333 US Highway 19 Holiday FL 34691

For more information, please contact Dwight Overton, Transportation Coordinator, at 727-264-1288 or [dwight.overton@joininghandsmission.org](mailto:dwight.overton@joininghandsmission.org)